

Town of Canterbury
Board of Selectmen
June 6, 2011

Selectmen Present: Bob Steenson
Briggs Lockwood
Tyson Miller
Town Administrator: Roger A. Becker

The meeting was called to order at 5:56 PM.

The Selectmen signed: Accounts Payable Manifest
Sign Request from Farmers Market
Land Use Change Tax – 201 Baptist Road
- 178 Borough Road
Leave Request for Mary Grady
Welfare Manifest
Payroll Manifest

The Board held a brief discussion on the Police payroll. The Board asked Roger to speak to Chief LaRoche regarding the patrol shifts.

Laurel Brown, Don Chase and Lisa Shapiro attended the meeting to update the Selectmen on the Northern Pass. Wayne & Ruth Mann were also in attendance.

Don distributed copies of visual simulation of the proposed towers. Don explained that Canterbury has 5.2 miles of power line right of ways. Out of the 5.2 miles, 5 miles will use the existing right-of-way and 0.2 miles will required a wider right-of-way. They are proposing to widen the right-of-way by 25 feet.

Don explained the two towers that may be used. Depending on the topography and the remoteness of the proposed towers, they will construct either a lattice tower or a Delta monopole. The lattice tower would range between 80 to 135 feet, with the most common height of 90 feet. The Delta monopole would range from 39 to 92 feet with the most common height of 75 feet. Don explained that process: they will meet with landowners, do borings, etc. to determine what type of pole would be sufficient. They will look to standardize the poles, depending on the terrain. Laurel explained that the visual imagery will come at a later date and will be more realistic than the simulation photos provided tonight. Ty asked how many Canterbury residents will be affected due to widening the right-of-way. Laurel explained that there are 4; they have sent letters to set up meetings with them.

Lisa updated the Selectmen on the Economic Study that has been performed. Lisa explained how the utility lines would be taxed. The Utilities are regulated, with 5 methods of values. Their goal is to keep up with the market value. Lisa explained the New Hampshire is a net exporter of power and is one of the industries that bring revenue to the State. At a regional perspective, New Hampshire benefits.

Wayne observed that the tone of the presentation suggested that they have assumed the project to be already approved. Lisa explained that she believes the opposition may stop them from getting the grant; their job is to find the alternative. They need to make the Towns and landowners whole in this process.

Bob commented that he would not be opposed to putting the poles in the median on the highway. Don

and Laurel explained that there are 180 miles of existing right-of-way and would be more cost efficient to use them.

Ty asked if any Canterbury residents could be hired to do land clearing, etc. Laurel explained that there is a link on the website (www.northernpass.us) where they could submit their name for consideration.

Lisa explained that they are approximately 1 year away from applying to the State. All permits must go before the State and will need to demonstrate that there are not any unreasonable impacts on the esthetics. They would also meet with the Towns prior to filing the application with the State. The State will be concerned about what the local officials think.

The Board thanked Laurel, Don, Lisa and Wayne & Ruth Mann.

Bob Drew attended the meeting to discuss the power that is being generated by the Solar Panels.

Bob distributed a worksheet showing the power used and the power generated for the Municipal Building, Library and the Sam Lake House. Bob reported that he met with Unitil to ask how much money is being saved. He was told that he should be focusing on what is being generated and not what the savings are. Bob stated that there was nothing about that meeting that made him feel comfortable.

Bob used the existing figures from January 5 to May 15th and prorated them to the end of the year. The estimated kilowatt hours generated for the Municipal Building is 20,000 kWh, Library 19,620 kWh and the Sam Lake House 6,972 kWh. Bob further explained that these numbers indicated that the power generated is what he expected.

Bob explained that there are 2 pins on the Solar Panels that have broken; he will be replacing all the pins with a 5/8' stainless steel bolt.

Bob reported that Unitil explained that a disconnect switch should have been installed for the Solar Panels. This would be used isolate the solar panels if work has to be done on the grid. Bob has installed the panel on the Municipal Building and will be doing the same for the Library. It will not be necessary at the Sam Lake House to the lower amount of power generated.

Bob submitted a list of repairs to the emergency lighting in the Town Buildings per the request of the Selectmen. To repair/replace the emergency lighting in the Municipal Building, Meeting House, Library, Town Hall and the Sam Lake House is estimated to be \$2,100.80. The Selectmen approved the proposal and Bob stated that he will start the repairs in approximately 1 month.

The Board thanked Bob.

Vicky Chase was on the agenda to speak to the Selectmen, but did not appear.
Tax Collector Cheryl Gordon attended the meeting.

Cheryl explained that there has been no additional money received to day per the agreement with the Beauschene's. Mr. Witts still has an outstanding balance of approximately \$2,500; she will send a re-deeding notice. The Pasley property should be closing soon and she anticipates that the tax money will be received in the near future.

Cheryl explained that the Checklist Supervisors will be meeting to purge the voter checklist. They will need access to the Sam Lake House and the copier during a weekend. Cheryl has been discussing with the Supervisors the possibility of using the mailing service used by her office for them. They have

approximately 300 notices to send out.

The Selectmen approved the Checklist Supervisors using the Sam Lake House on a weekend.

Bob suggested that a letter be sent to the Attorney for the Estate of Roslyn Pasley be contacted stating that the Town needs a closing date on the property or the Town will be taking the property for back taxes.

Cheryl reported that she has signed up for Social Security and had originally planned to retire at that time. Cheryl explained that she has a lot of loose ends to tie up and will stay until after the annual audit is done at the end of December. Cheryl explained she and Ben will change positions at that time. A general discussion was held on the various duties in the Town Clerk/Tax Collectors Office.

Cheryl wants to be sure that all her paperwork is in order and not leaving any items open for the Selectmen to deal with.

A brief discussion was held on elected positions vs. appointed positions.

The Board thanked Cheryl for coming in.

The Board reviewed an invoice from Historic Property Documentation for the Canterbury/Boscawen Bridge. The Board asked Roger to come up with a summary of the money spent on this project to date. It is a possibility that the Towns are paying the front end costs and will be reimbursed by the State of New Hampshire. Bob will contact Boscawen Town Administrator Michael Wright to further discuss.

The Board reviewed the two RFP's received for Appraisal Services for the Gold Star Property. Proposals were received from Timothy Daniels and McManus & Nault Co. Bob made a motion to accept the proposal from Timothy Daniels for the amount of \$3,500 for appraisal services for Gold Star Farm. Briggs seconded the motion. All in favor, motion carried.

Ty offered to write up a summary of the Selectmen's agreements proposed to Gold Star Farm.

The Board reviewed a Private Road Waiver on 31 Blue Board Lane. The property owner is proposing to remove a trailer and construct a single family home. The Selectmen signed the agreement because the applicant proposes to replace an existing structure. The Board asked Jan to forward the document to the other departments for review.

The Board reviewed a ZBA Notice of Decision and a Hearing notification.

Jan updated the Board on a possible Welfare case.

The Board reviewed correspondence from Town Counsel regarding Calvin Dunn. The Selectmen reviewed a worksheet Jan created to track the minute usage per phone line. Jan will continue to track the usage for the remainder of the year.

The Board reviewed a proposal for Data Destruction. Jan explained that there are payroll, town clerk and tax records that should be destroyed. The Selectmen approved the request.

The Selectmen reviewed their meeting schedule. The Board changed the meeting date from July 4th to Friday, July 1st at 3:00 PM at the Meeting House.

The Board reviewed the minutes of the May 16, 2011 meeting. Briggs made a motion to approve the

minutes as amended. Ty seconded the motion. All in favor by roll call, motion carried.

Ty reported he contacted Claire Kent of Choice Computers to discuss the Town's email service. The proposal would be to change from Fairpoint and use business Gmail. The initial investment including the service and having Claire set up the system would be \$1,100. Roger will further discuss with Claire

Briggs made a motion to adjourn the meeting at 10:02 PM. Bob seconded the motion. All in favor by roll call, motion carried.

The next regularly scheduled Selectmen's meeting will be held on July 1, 2011 at 3:00 PM at the Meeting House.

Respectfully submitted,

Jan Stout
Administrative Assistant